

**University of Toronto Early Learning Centre
7 Glen Morris St and 252 Bloor St. West
Toronto, Ontario M5S 2C9**

Child Ongoing Pick Up Form

I hereby grant permission for the following people to pick up my child _____ at the Early Learning Centre at anytime. Prior notice will be given whenever possible. I also confirm that the following named persons are all at least 16 years of age.

1. Name: _____ Telephone:hm _____
wk _____

Relationship to my child: _____

2. Name: _____ Telephone:hm _____
wk _____

Relationship to my child: _____

3. Name: _____ Telephone:hm _____
wk _____

Relationship to my child: _____

Date: _____ Parent Signature: _____

****Identification:** Person picking up child will be required to show identification if person picking up child is unfamiliar to the staff. Staff may also request that person picking up child show identification confirming proof of age. As per ELC Policy 9.6 Someone Else Picking Up Your Child: No child will be released to a person younger than 16 years of age, with the only exception being if the child's parent or legal guardian is younger than 16 years of age.

****Pick-Ups:** Your child should be picked up by closing time. There will be a charge of \$25.00 for any pick-ups occurring between 6:00 - 6:05, and \$1.00 for each additional minute after 6:05 p.m. The required amount will be paid immediately to the staff member on duty.

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Child One Time Only Pick Up Form

I hereby grant permission for _____

(telephone no _____) to pick up my child _____

from the Margaret Fletcher Day Care Centre on _____

I also confirm that the above named person is at least 16 years of age.

Parent Signature

Date

PLEASE CHECK ONE

- Form completed by parent
- Form completed over the telephone by _____

****Identification:** Person picking up child will be required to show identification if person picking up child is unfamiliar to the staff. Staff may also request that person picking up child show identification confirming proof of age. As per ELC Policy 9.6 Someone Else Picking Up Your Child: No child will be released to a person younger than 16 years of age, with the only exception being if the child's parent or legal guardian is younger than 16 years of age.

****Pick-Ups:** Your child should be picked up by closing time. There will be a charge of \$5.00 for any pick-ups occurring between 6:00 - 6:05, and \$1.00 for each additional minute after 6:05 p.m. The required amount will be paid immediately to the staff member on duty.